

Replacing Flap For Glass Door

Door Model	Flap Model
G-DDC	G-DDRF
G-DDW	G-DDRF
G-DDB	G-DDRF
G-DDSLC	G-DDRF
G-DDSLW	G-DDRF

Before You Begin

- Inspect the pet door and locate the hinge plate at the top of the flap
- Identify the cover panel that conceals the screws
- Ensure you have the replacement flap and magnet ready



Spare Flap



Magnet – D9 * 9

You can replace the flap without removing the door from its installed position. However, if your door is installed in glass, you may choose to remove the entire unit first.

Option 1: Replacing the Flap Only (Door Stays Installed)

Step 1: Remove the Hinge Cover

- Locate the hinge cover at the top of the flap
- Carefully remove the cover to expose the fixing screws
(Use a flat tool if required, taking care not to damage the cover)

Step 2: Remove Cover Caps

- Locate the three cover caps on the hinge plate (top of the flap).
- Using a flat knife or similar tool, gently flick off the caps to expose the screws underneath.

Step 3: Remove the Hinge Plate

- Unscrew the three fixing screws located under the cover

Remove:

- The hinge plate
- The existing flap

Step 4: Prepare the New Flap

INSTALLING MAGNET INTO FLAP

- Place the magnet supplied on top of the magnet in the base of your pet door to ensure you have a connecting polarity. If not in the correct position the magnets will repel each other.
- Once you have identified the correct magnetic position you may press the magnet into place in the recess at the base of the flap.

- Double check before you press the magnet all the way into the flap. Once in place it cannot be removed.

Important: Correct Magnet Orientation

- The magnet must attract the magnet in the door frame
- To check:
 - Place the new magnet against the frame magnet
 - Ensure it pulls toward it (not repels)
 - Once confirmed, press the magnet firmly into the flap.

Note: The magnet cannot be removed once fully inserted.

Step 5: Install the New Flap

- Position the new flap into the door frame.
- Place the hinge plate over the flap.
- Reinsert and tighten the three screws.

Step 6: Replace Cover Caps

- Snap the cover caps back over the screws

Step 7: Test the Flap

- Open and release the flap several times.
- Check that: It swings freely & it closes securely using the magnet

Option 2: Removing the Entire Door (Optional for Glass Installations)

Step 2: Remove the Door

Carefully lift the door out of the glass panel.

Step 3: Replace the Flap

Follow the Option 1 steps above to replace the flap.

Maintenance Tips

- Clean the flap regularly with a soft cloth
- Check magnet alignment periodically
- Replace flap if worn or damaged to maintain performance

Your replacement flap is now installed and ready for use.